

## The UIMPROVE In-House Licence

### WHAT IS A UIMPROVE IN-HOUSE LICENCE?

A UIMPROVE In-House Licence allows you to run *Improve Your Projects* and *Universal Improvement Skills* within your organisation. These are 2-day and 3-day courses with a 15 year pedigree that cover the cornerstones of organisational improvement, including project management, process improvement and improvement tools and techniques. The Licence also enables you to run a portfolio of six practical facilitated sessions.

### WHAT WILL UIMPROVE DO FOR YOUR ORGANISATION?

Training your people in UIMPROVE will have a rapid impact. Some of the immediate changes you will see are that people will be better organised, run better meetings, set up and run better projects and be able to work more participatively in groups. Your organisation will not only gain a common language, but also a common approach to improvement.

UIMPROVE will help you to move forward major and complex projects and align activity throughout the organisation with corporate strategy and objectives.

UIMPROVE has been used by many organisations at all levels - from front-line staff to Chief Executive - and one of the things that differentiates it from other approaches is its accessibility no matter what your role or previous experience. Not only does UIMPROVE get results, people also enjoy using it.

### WHAT YOU GET WITH A LICENCE

#### Handy Notes

Handy Notes are a Licence Holder's best friend. They provide detailed session-by-session instructions about how to run each course. The level of detail is second-to-none and we have developed these over a period of many years with the help of existing Licence Holders.

#### Manuals

Ever been on a course where you get a few photocopies of the presenter's PowerPoint presentation? UIMPROVE goes to the other extreme. Each of your participants will receive The Complete Guide to Improvement - our comprehensive manual covering everything you need to know about improvement.

#### Other support materials

Your Licence provides you with everything you need to run the courses. This includes printed remits for the exercises within the courses, worksheets for use both during training and back in the workplace, overviews to send out to participants so they know what to expect and an assortment of supporting documents such as room layout specifications and packing checklists.

## WHAT YOU GET WITH A LICENCE

### Accessories

There is a comprehensive range of optional accessories - notebooks, pens, certificates, bags, flipchart cases and wallcharts.

### Training and support

We provide one day of 'open the box' training for Licence Holders where we will take you through how to use the Handy Notes, what's in the manual, how to use the website and answer any questions you might have. Experience has shown that this one day of training is more than enough to get you started. We offer a high level of personal service and are always available for ongoing advice and support.

## WHAT ARE THE ADVANTAGES OF RUNNING IN-HOUSE TRAINING?

There are many advantages to running training in-house, the most important of which are:

- (1) Knowledge stays in the organisation.  
People who run this training get to know their organisation inside out. That's because they help a wide range of people to work on their projects and processes.
- (2) The skills of the people running the training are developed.  
Not only do the people running the training become better trainers, the nature of the training delivery develops them as Facilitators and Consultants.
- (3) And, of course, running courses internally is financially effective.  
There is a simple equation around how much it costs to buy externally versus the cost of internal provision. This makes your business case easy to build.

## HOW MUCH?

**1-year Licence:** \$80 000 + GST. This includes 150 manuals - enough to run 12 courses.

**2-year Licence:** \$120 000 + GST. This includes 300 manuals - enough to run 24 courses.

**3-year Licence:** \$160 000 + GST. This includes 450 manuals - enough to run 36 courses.

Up to six people can be licensed to run the training. If you want to run more courses, extra manuals can be purchased at \$2000 + GST for 12.